

**CVC Youth—Assistant Director of Ministry**  
**Cuyahoga Valley Church**  
**Full-time position**



**MINISTRY SUMMARY**

**Ministry Vision:**

To assist the CVCYouth staff in an effort to invite middle school and high school students, as well as families, to New Life in Christ.

**Overall Ministry Objective:**

To help lead and support the ministry of CVCYouth in the following ways: Develop and implement intentional relationships and strategies for outreach in order to connect more students and families to CVCYouth. Implementation of weekly programming, assisting the Pastor of Youth in sermon preparations, assisting in worship leadership, assisting in event and planning and implementation.

**Accountability:**

The CVCYouth Assistant Director of Ministry reports to the Pastor of CVCYouth.

**POSITION DESCRIPTION**

**Ministry Responsibilities:**

1. Strategy:
  - a. Discipleship & Leadership Development – Help implement leadership development and discipleship strategies in CVCYouth for students, parents, LifeGroup leaders, volunteers.
  - b. Parents – Work alongside the Parent Equip team to provide support and increased parent engagement. Develop and implement a strategy for increasing parental engagement within the CVCYouth context.
2. Outreach:
  - a. Local Mission – Work with the CVCYouth staff and Serve Team to help 100% of CVCYouth LifeGroups to engage in local mission.
  - b. Global Mission – Work with the CVCYouth staff and Serve Team to develop and deploy a consistent strategy for all students to engage in global mission by the time they graduate.
  - c. Campus Partnerships – Leverage relationships with parachurch organizations and local school districts in order to be the liaison for new students to CVCYouth.
  - d. CVC-Strongsville Campus – Make regular visits to Pastor of Youth and Campus Pastor in seeing CVCYouth strategies thrive on both campuses.
3. Programming:
  - a. Assist the CVCYouth Director of Ministry in executing the details of weekly programming including oversight of volunteers, tech, set up and tear down, attendance, and games.
  - b. Assist the Pastor of Youth with CVCYouth Create Ministry.
4. Events: Assist the CVCYouth Director of Ministry in executing all CVCYouth special events, Second Sunday, Collision, and other outreach events.

*(over)*

5. Fulfill other responsibilities including:

- a. Growing in ability as a communicator of God's Word in order to teach in CVCYouth contexts on a regular basis.
- b. Be involved in both a Collide and Impact LifeGroup where needed.
- c. Selflessly serve the greater vision of CVC as opportunities arise outside of the youth department.

Additional Responsibilities/Expectations:

- Weekly involvement with Collide; help with set up at 9:30am.
- Weekly involvement with Impact; help with set up at 4pm.
- Weekly involvement in one of the Impact LifeGroups.
- Attend all events; be available ahead of time to set up and stay until the event is over.
- Attend CVC staff meetings as required.

Education:

High School Diploma

B.A. or equivalent in ministry experience (additional education may be substituted for years of work experience).

Estimated Time Commitment

This is a full-time commitment, 40 hours per week. Work schedule is Sunday-Thursday (Friday and Saturday off).

Contact: Inquiries and electronic resumes may be sent to Joe Valenti, CVC Youth Pastor, at [jvalenti@cvconline.org](mailto:jvalenti@cvconline.org).

## POSITION PROFILE



**The Church:** Cuyahoga Valley Church is a body of Christ-followers in greater Cleveland, Ohio. Our mission is to invite people to new life in Christ. Visit us at [www.cvconline.org](http://www.cvconline.org).

**The Role:** The CVCYouth Assistant Director of Ministry will work together with the CVCYouth staff to ensure that all CVCYouth environments are developed and executed with excellence while intentionally partnering with local school districts and para-church organizations to introduce more students to Jesus and invite them into discipleship.

**The Opportunity:** Look through most Christian job search sites and one word pops up on almost every student ministry position - experience. But it can be hard to gain experience unless someone gives you a shot! The CVCYouth Assistant Director of Ministry is perfect opportunity to gain experience in a vibrant youth ministry with experienced team members and a supporting church. As CVC expands into multiple campuses over the next few years, there is also potential for upward career movement as varying roles in student ministry become available and our reach expands.

**The Ministry:** CVCYouth is comprised of Collide (6th-8th grade) and Impact (9th-12th grade). We are deeply committed to teaching the whole of the Bible, creating community that is uniquely Christian, worshiping fully, equipping leaders, and reaching our world with the gospel. We currently have 2 full-time staff that get to lead the absolute best group of youth volunteers - many who have been serving in student ministry for over a decade.

### The Team

**Pastor:** Joe Valenti has been on staff at CVC since 2005. He began as a member of the worship staff and transitioned to youth ministry in 2006. Joe served for many years as the associate pastor in youth and recently took on the responsibilities of CVCYouth Pastor.

**Lauren Meyer:** Lauren joined the CVCYouth team as an intern in 2016 and was hired full-time in 2018. She holds a MA in counseling and is married to one of our youth leaders, Austin.

**The Environment:** Joe and Lauren love to have fun and work hard. They are passionate about balancing home and ministry. The environment in the youth wing is fun-loving, respectful, and efficient. They work hard because God deserves it and we rest well because God commands it.

**The Candidate:** The ideal candidate for this role is deeply passionate about evangelism, energetic, creative, hard-working, multi-talented, and extroverted. This person will blaze new trails and develop new tactics without being asked. They are deeply committed, loyal, and are ready and willing to learn. They will have excellent written and verbal communication skills, love student ministry, and exhibit a humble spirit.

